



18 February 2019

TO: All Heads of UN Agencies represented in Myanmar
All UNOMT Members
All UN Staff

From Knut Ostby 
UN Resident/Humanitarian Coordinator a.i

Subject: Revision of revised counterpart travel rates (Chin and Kachin) States and Terminal rates for domestic

I am pleased to approve on behalf of UNCT, the revised travel rates for counterparts for Chin and Kachin states and Terminal rates for domestic applicable with immediate effect as reviewed and agreed by UNOMT.

This category includes counterparts attending trainings/national workshops organized by UN Agency or concerned Ministries, monitoring project activities and Government Staff accompanying UN personnel.

Region	Town by category	New Rates			
		Town to Yangon	Town to Naypyitaw	Town to Mandalay	Town to capital city of State/Region
Kachin	Chipway, Tanai	85,000	75,000	65,000	30,000
	Myitkyina	55,000	45,000	35,000	N. A
	Bhamaw	55,000	45,000	35,000	20,000
	MoKaung	55,000	45,000	35,000	10,000
	Moehnyin	55,000	45,000	35,000	15,000
	Waingmaw	55,000	45,000	35,000	5,000
	Mansi, Shwegu	55,000	45,000	35,000	25,000
	Moemauk	55,000	45,000	35,000	20,000
	Injangyan	95,000	85,000	75,000	40,000

	Hsawlaw	185,000	175,000	165,000	130,000
	Hparkant	95,000	85,000	75,000	40,000
	Sumprabum	155,000	145,000	135,000	100,000
	Machanbaw	135,000	125,000	115,000	80,000
	Khaung Lam Phu	305,000	295,000	285,000	250,000
	Naung-mon	175,000	165,000	155,000	120,000
	Putao	125,000	115,000	105,000	70,000
Chin	Hakha	55,000	45,000	33,000	
	Teddim	50,000	53,000	39,000	30,000
	Tongzang	55,000	56,000	41,000	35,000
	Falam	53,000	50,000	38,000	12,500
	Tantlang	57,000	60,000	37,000	7,000
	Kanpelet	40,000	30,000	33,000	50,000
	Mindat	41,000	31,000	30,000	46,000
	Matupi	53,000	47,000	44,000	60,000
	Paletwa	40,000	Via Yangon	58,000	91,000 Mandalay – Hakha- 33,000 Mandalay-Paletwa- 58,000 Total- 91,000

Note: The Counterpart Travel Rates for the other states and regions and Per Diem Rates for the Counterparts as per attached circular dated 31 January 2018 remains unchanged.

Terminal allowance for International and Local staff (PA/FTA/SC) will be harmonized as follow: -

1. Nay Pyi Taw \$25
2. Mandalay / Hého \$15
3. Yangon / Elsewhere \$10

Note: Local staff will be paid in MMK in compliance with UNORE. IF the office vehicle is provided, no terminal allowance will be paid.

For IC/SSA employees, the attached circular of 16 August 2013 may apply, in the absence of specific agency policies on IC/SSA employees already in effect.

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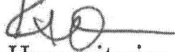


OFFICE OF THE RESIDENT/HUMANITARIAN COORDINATOR, YANGON, REPUBLIC OF THE UNION OF MYANMAR

REFERENCE: UNRC/HC-2018-013

31 January 2018

To: All Heads of UN Agencies represented in Myanmar
All UNOMT Members
All UNDP Staff

From: Knut Ostby 
UN Resident & Humanitarian Coordinator

Subject: Revision of revised per diem and Travel Rates for Counterparts

I am pleased to approve on behalf of UNCT, the revised per diem rates for counterparts applicable with immediate effect as reviewed and agreed by UNOMT. This revised per diem rate for counterparts overrides the rates mentioned in the addendum I circulated on 3rd June 2013.

This category includes counterparts attending trainings/ national workshops organized and / or funded by UN Agencies monitoring project activities and Government Staff accompanying UN personnel.

DSA/ per diem Rates for Counterparts attending trainings at the following venues are as follows;

Per diem rates for Counterparts

Nay Pyi Taw and State/ Division levels	Nay Pyi Taw, Yangon and Mandalay		State/ Region Level (except Nay Pyi Taw, Yangon & Mandalay)	
	Non-resident	Resident	Non-resident	Resident
<u>Participant/ Trainee</u>	30,000	9,000	26,000	8,000
<u>*Resource person/ Trainer/ Facilitator</u>	35,000	14,000	31,000	13,000

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Township/ District and Community levels	Township/ District level		Community level	
	Non-resident	Resident	Non-resident	Resident
<u>Participant/ Trainee</u>	22,000	7,000	18,000	6,000
<u>*Resource person/ Trainer/ Facilitator</u>	27,000	12,000	23,000	11,000

Note:

1. Rate includes allowance for facilitation
2. When accommodations and/or meals are provided, deductions to the per diem rate are to be made as follows at the respective levels:
 - a) 50% of non-resident per diem rate for participant if accommodation is provided
 - b) 5% of non-resident per diem rate for participant if breakfast is provided
 - c) 10% of non-resident per diem rate for participant if lunch is provided
 - d) 15% of non-resident per diem rate for participant if dinner is provided

Note: The above deduction percent of 5%,10% and 15% for breakfast, lunch and dinner are respectively suggested ones and may vary in line with the Agencies' policies.

Clarifications:

- For counterparts who require staying in the same hotel as UN personnel for official meetings and monitoring visits, actual hotel charges plus 50% of applicable above per diem rate will be reimbursed. Hotel bills should be submitted with the travel claim. Travel Authorization (TA) of counterparts should indicate that traveler required to stay with UN personnel.
- For participants who are traveling abroad from Yangon, and transiting in Yangon, DSA rates under "(a)" will apply for unavoidable stopover in Yangon before and / or after international travel.
- Coach charges for travel Nay Pyi Taw-Yangon-Nay Pyi Taw will be paid.
- If any UN agency needs to apply an ad-hoc per diem rate for government counterparts for any specific nature and activity which needs to be endorsed by **UNCT and shared with other agencies promptly.**
- Harmonization in provision of per diem rates for Participant/Trainee, Resource Person/Trainer/Facilitator will be implemented as they are currently disbursing in two different categories as resident and non-resident.

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REFERENCE: ORG/130/3/DSA2

16 August 2013

TO: All Heads of UN Agencies represented in Myanmar
All UNOMT Members
All UNDP Staff

From Ashok Nigam
Resident Coordinator

Subject: Revision of Harmonized Daily Subsistence Allowance (DSA) rates for contract holders under Service Contract (SC) / Local Individual Contractor Agreement (LICA) and Special Service Agreement (SSA)

Reference is made to the circular ORG/130/3/DSA1 dated 18 June, 2013 on revised DSA rates for Service Contract (SC)/Local Individual Contractor Agreement (LICA) and Special Service Agreement (SSA) and revised DSA/per diem Rates for Counterparts, as per endorsement at UNCT meeting held on 13 August, 2013, I am pleased to approve, on behalf of UNCT, the harmonization of DSA rates for Service Contract holders to be in line with the DSA rates applied to International and National staff who are holding Permanent Appointment, Continuing Appointment and Fixed-Term Appointment. Staff will be paid (100) % of DSA and will take care of accommodation and payment. This arrangement shall be effective starting from the date of this circular.

As for the other contract modalities such as LICA and SSA, each agency has the flexibility in negotiating with the consultants on the DSA rates to be applied when arranging the contract. However, the applied rates shall not exceed stipulated UN DSA rates.

This revised circular will supersede Section A of the above-mentioned circular.

UN Myanmar

Standard Regional Rates for Counterparts Travel effective 1 February 2018

Amount in Kyats

Region	Town by category	Town to Yangon	Town to Naypyitaw	Town to Mandalay	Town to capital city of State/Region
Ayeyarwady	Pathein	7,000	15,000	Via Yangon	
	Kangyidaunt	7,000	15,000		2,500
	Kyangin, Myanaung, Laputta	8,500	17,000		8,000
	Ngapudaw	8,000	17,000		5,000
	Thabaung	8,000	17,000		5,000
	Mawlamyinegyun, Bogalay, Pyapon	6,000	15,000		8,000
	Myaungmya, Wakema	6,000	15,000		4,000
	Laymyetnar, Ingapu	6,000	16,000		5,000
	Dedaye, Kyaiklat	8,000	14,000		8,000
	Maubin, Danubyu, Nyaungdon, Pantanaw, Kvaunggon	5,000	14,000		5,000
	Zalun, Hinthada, Einme, Yekyi, Kyonpyaw	6,000	15,000		5,000
Bago (E)	Bago	6,000	11,000	12,000	
	Shwekyin	8,000	11,000	14,000	7,000
	Htantabin	8,000	11,000	14,000	7,000
	Kyaukkyi	8,000	11,000	14,000	7,000
	Yedashe	9,000	6,000	10,000	7,000
	Taunggu	9,000	6,000	10,000	7,000
	Oktwin	9,000	6,000	10,000	7,000
	Thanutpin, Kawa, Waw	7,000	12,000	14,000	4,500
	Phyu	8,000	11,000	12,000	5,500
	Nyaunglaybin, Kyaukdaga, DaikU	8,000	11,000	12,000	5,500
	Bago (W)	Pyay	8,000	21,000	Y a n g o n
Shwedaung		8,000	21,000	2,500	
Padaung, Paukkaung		10,000	22,000	4,000	
Minhla, Okpho		8,000	21,000	5,000	
Thayarwady, Latpadan, Gyobingauk, Zegon, Natalin, Paunode		5,000	19,000	6,000	
Moenyio, Thegon		12,000	24,000	7,000	
Chin	Hakha	55,000	45,000	33,000	
	Tiddim	50,000	53,000	39,000	21,000
	Tongzang	55,000	56,000	41,000	29,000
	Falam	53,000	50,000	38,000	12,500
	Thantlang	57,000	60,000	37,000	7,000
	Kanpelet	40,000	30,000	33,000	45,000
	Mindat	41,000	31,000	30,000	41,000
	Matupi	53,000	47,000	44,000	53,000
	Paletwa				
	Myitkyina	35,000	35,000	25,000	
	Bamaw	35,000	35,000	25,000	20,000
	Mogaung, Monhyin	35,000	35,000	25,000	10,000
	Waingmaw	40,000	40,000	30,000	5,000
	Mansi, Shwegu	40,000	35,000	25,000	25,000
	Moemauk	40,000	40,000	30,000	20,000
	Chipway, Tanai	65,000	65,000	55,000	30,000
	Tanai	90,000	65,000	55,000	30,000

UN Myanmar

Standard Regional Rates for Counterparts Travel effective 1 February 2018

Amount in Kyats

Region	Town by category	Town to Yangon	Town to Naypyitaw	Town to Mandalay	Town to capital city of State/Region
Kachin	Njangyan	75,000	75,000	65,000	40,000
	Hsawlaw	185,000	185,000	175,000	150,000
	Hparkant	75,000	75,000	65,000	40,000
	Sumprabum	135,000	135,000	125,000	100,000
	Machanbaw	45,000Ks + Airfare + RR(MYT-RGN)	45,000Ks + Airfare + RR(MYT-RGN)	40,000Ks + Airfare + RR(MYT-MDL)	40,000Ks + Airfare
	Khaung Lam Phu	200,000Ks + Airfare + RR(MYT-RGN)	200,000Ks + Airfare + RR(MYT-RGN)	200,000Ks + Airfare + RR(MYT-MDL)	200,000Ks + Airfare
	Naung Mon	80,000Ks + Airfare + RR(MYT-RGN)	80,000Ks + Airfare + RR(MYT-RGN)	80,000Ks + Airfare + RR(MYT-MDL)	80,000Ks + Airfare
	Putao	25,000Ks + Airfare + RR(Mkn-Ygn)	25,000Ks + Airfare + RR(Mkn-Ygn)	20,000Ks + Airfare + RR(MYT-MDL)	20,000Ks + Airfare
Kayah	Loikaw	20,000	15,000	16,000	
	Bawlake	30,000	27,000	25,000	10,000
	Demawso, Phruso	25,000	24,000	21,000	5,000
	Mehse	35,000	32,000	30,000	15,000
	Pharsaung	32,000	29,000	27,000	12,000
	Shadaw	30,000	28,000	25,000	10,000
Kayin	Pa-an	12,000	15,000	30,000	
	Kawkareik	15,000	20,000	31,000	6,000
	Myawady	21,000	28,000	39,000	12,000
	Papun	35,000	37,000	53,000	25,000
	Kamamaung (sub township)	18,000	23,000	33,000	9,000
	Hlaingbwe	15,000	18,000	33,000	5,000
	Thandaung	13,000	12,000	29,000	11,000
	Kya-in-seikkyi	16,000	18,000	34,000	9,000
Magway	Magway	14,000	10,000	10,000	
	Gangaw, Htilin	25,000	25,000	20,000	18,000
	Pauk, Myaing	18,000	18,000	12,000	9,500
	Yesagyo, Pakkoku	17,000	18,000	9,000	9,000
	Setoktara, Ngape	19,000	18,000	17,000	9,500
	Sinbaungwe, Thayet, Aunglan	11,000	13,000	14,000	8,000
	Minhla, Chauk, Minbu, Myothit, Natmauk, Pwintphvu, Salin, Seikphvu, Taunedwinevi	14,000	12,000	10,000	6,000
	Saw	22,000	20,000	15,000	13,000
	Kanma, Mindon	12,000	12,000	13,000	9,000
Mandalay	Chanmyathazi, Maha-aungmye, Aung-mye-thazan, Chan-ave-thazan, Pviavitaun	20,000	12,000	2,500	2,500
	Amarapura, Patheingyi, Tada-U	21,000	15,000	5,000	5,000
	Singaing, Kyaukse	20,000	13,000	6,000	6,000
	Myittha	21,000	17,000	7,000	7,000
	Leway, Pyinmana, Tatkone	13,000	5,000	12,000	12,000
	Kyaukpadaung, Myingyan, Natogyi, Toungtha, Nyaung U	18,000	12,000	12,000	12,000
	Pyawbwe, Thazi, Yamethin, Mahlaing, Wundwin, Meiktila	18,000	10,000	10,000	10,000

UN Myanmar

Standard Regional Rates for Counterparts Travel effective 1 February 2018

Amount in Kyats

Region	Town by category	Town to Yangon	Town to Naypyitaw	Town to Mandalay	Town to capital city of State/Region	
	Ngazun, Singu	24,000	18,000	8,000	8,000	
	Madaya, Pyin Oo Lwin	20,000	18,000	8,000	8,000	
	Thabeikkyin	29,000	25,000	16,000	16,000	
	Mogok	35,000	26,000	20,000	20,000	
Mon	Mawlamyine	13,000	15,000	20,000		
	Paung	13,000	17,000	21,000	3,000	
	Bilin, Kyaikhto, Thaton	13,000	17,000	21,000	6,000	
	Chaungzone, Kyaikmaraw, Mudon	15,000	18,000	22,000	3,000	
	Thanbyuzayat	15,000	19,000	24,000	5,000	
	Ye	17,000	20,000	25,000	7,000	
Rakhine	Sittwe	33,000	V i a Y a n g o n	48,000		
	Ponnagyun, Kyauktaw	33,000		48,000	6,500	
	Minbya, MraukU, Pauktaw	33,000		48,000	9,000	
	Gwa	22,000			42,000	
	Taungup	25,000			40,000	
	Thandwe	25,000			40,000	
	Manaung	35,000			42,000	
	Paletwa	40,000			58,000	16,000
	Kyaukpyu	30,000				26,000
	Rambe	30,000			48,000	26,000
	Ann	32,000			50,000	25,000
	Maungdaw	53,000			62,000	15,000
	Myebon	41,000			58,000	12,000
	Buthedaung, Rathedaung	47,000			56,000	10,000
Sagaing	Monywa	20000	V i a M a n d a l a y	7,000		
	Myaung, Budalin, Salingyi, Yinmabin	22000		7,000	6,000	
	Ayadaw, Chaung U, Myinmu, Sagaing,	20000		6,000	6,000	
	Tabayin, Yay U, Khin U, Daze, Shwebo, Wetlet, Kani, Pale	22000		8,000	6,000	
	Kanbalu, Kyaunhla	22000		9,000	6,000	
	Htigyaing, Pinlebu, Indaw, Katha, Banmauk	25000		12,000	15,000	
	Kawlin, Wuntho,	25000		12,000	15,000	
	Mingin	34,000		23,000	24,000	
	Kale, Kalewa, Tamu, Mawleik, Phaungpyin	42,000		34,000	35,000	
	Hommalin	50,000		40,000	42,000	
	Khamti	57,000		48,000	45,000	
	Leshi	95,000		76,000	95,000	
	Lahe	93,000		79,000	96,000	
	Nanyun	100,000		90,000	126,500	
Shan(E)	Kengtong	Airfare	V i a Y a n g o n/ H e h o	Airfare		
	Tachileik, Mongphyak				9,000	
	Mongping				17,000	
	Mongyawng				20,000	
	Mongyang, Mongkhat	RR to Kengtong + Airfare		RR to Kengtong + Airfare	20,000	
	Matman				120,000	

UN Myanmar

Standard Regional Rates for Counterparts Travel effective 1 February 2018

Amount in Kyats

Region	Town by category	Town to Yangon	Town to Naypyitaw	Town to Mandalay	Town to capital city of State/Region
	Monghsat				30,000
	Mongton				45,000
Shan(N)	Lashio	27,000	26,000	20,000	
	Hsipaw, Kyaukme	28,000	26,000	20,000	9,000
	Kutkai	38,000	36,000	25,000	10,000
	Namtu	36,000	36,000	23,000	10,000
	Naungcho	29,000	26,000	14,000	12,000
	Theinni	35,000	37,000	20,000	7,000
	Hopan,Laukkai,Kunlon	70,000	56,000	38,000	27,000
	Namsam (N), Manton	70,000	54,000	35,000	22,000
	Muse,Namkham	47,000	46,000	25,000	20,000
	Tantyan, Mine Yai	47,000	46,000	25,000	20,000
	Moemeik	43,000	39,000	28,000	40,000
	Mabein	44,000	41,000	32,000	50,000
	Pansan (Panyang), Mongmaw, Narphan, Panwang	101,000	101,000	95,000	80,000
Konegyan	65,000	65,000	55,000	40,000	
Shan(S)	Taunggyi	20,000	18,000	13,000	
	Kalaw	20,000	18,000	13,000	8,000
	Mongpan, Maukme	44,000	43,000	38,000	25,000
	Kunheng, Monkai, Lecha	37,000	34,000	31,000	18,000
	Khesi, Mongshu	57,000	50,000	48,000	35,000
	Linghkay, Mongnai	38,000	36,000	33,000	20,000
	Loilem, Namseng	33,000	28,000	25,000	13,000
	Hopone, Hsiseng	29,000	25,000	21,000	8,000
	Pinlaung, Phekhone, Ywangan	28,000	23,000	23,000	10,000
	Lawsauk, Pindaya, Nyaungshwe	28,000	22,000	21,000	8,000
Tanintharyi	Dawei	25,000	Via Yangon	Via Yangon	
	Myeik	38,000			15,000
	Kyunzu	45,000			21,000
	Kawthaung	65,000			48,000
	Bokepyin	50,000			39,000
	Taninthayi	45,000			24,000
	Palaw	38,000			11,000
	Launglon, Thayatchaung, Yebyu	32,000			7,000
Yangon	Alone, Bahan, Botataung, Dagon, Kyauktada, Kyimyindine, Lanmadaw, Latha, Mingala Taungnyunt, Pabedan, Pazundaung, Sanchaung, Seikkan, Tarmway, Yankin	5,000	12,000	22,000	5,000
	Dala, Dawbon, Insein, Hlaing, Mayangon, S-Okkalapa, Thaketa, Thingangyun, Kamayut	6,500	15,000	24,000	6,500
	Dagon Myothit (E), Dagon Myothit(P), Dagon Myothit (S), Dagon Myothit(N), Mingalardon, N-Okkalapa, Seikkyi-Khanaungto, Hlaing Thar Yar, Hlegu, Shwe Pyi Thar	9,000	14,000	24,000	9,000
	Cocokyun	35,000	43,000	48,000	35,000
	Hmawbe, Htantabin, Thanlyin, Kawhmu, Kayan, Kunchangon, Kyauktan, Taikgyi, Thongwa, Twantay	12,000	20,000	27,000	12,000