



Livelihoods and Food Security Trust Fund



cFP/LIFT/2018/2/Disability

Questions arising from LIFT's Call for Proposals: Inclusion of persons with disabilities and their families in social protection and livelihood programmes

The deadline for written questions was 26 April, 2018. Answers have been compiled on 30 April, 2018. Due to the delay in posting these answers, LIFT has extended the proposal submission date by the same number of days – to 28 May 12:00 hours (Myanmar local time)

1	Q1: Submission as sub-partner in a consortium: can an INGO be a sub-partner in more than 1 proposal? (i.e. 2 consortia with different leads but some common members)
	A1: Yes. An organization can be a partner or sub-partner in more than 1 proposal.
2	Q2: Submission as partner: can a partner be presented as such in more than 1 proposal? (i.e. 2 INGOs running for the call having chosen the same partner)
	A2: Yes. An organisation can be a partner or sub-partner in more than 1 proposal.
3	Q3: Our organization is currently receiving DFID funding via the DaNa Facility. Are we still eligible to apply for LIFT funding?
	A3: Yes. Being a recipient of other funding, from LIFT donors or other donors, does not affect eligibility for LIFT funding.
4	Q4: Do you know where I can access the LIFT Work Plan Template? I don't see it in the MEAL Guidelines, but it does mention that using the LIFT Work Plan Template is preferred
	A4: https://www.lift-fund.org/work-plan-activity-plan-and-fund-requestupdated12jan2016
5	Q5: Is a signed MOU a preliminary requirement to apply for this call or is the Registration Certificate sufficient? Can the applicant sign the MOU with the competent Ministry after being awarded?
	A5: The LIFT Operating Guidelines state that your organisation needs to have the authority to work in the proposed areas. The MoU is not a requirement to apply, but depending on the region/state it can be a requirement to start implementation.
6	Q6: Which are the legal requirements to be a qualified applicant (Registration Certificate, MOU, etc)?
	A6: This call refers to 'qualified organisations' with a reference to LIFT's operational guidelines ("Eligible implementing partners include the Government of Myanmar, international and national non-governmental organisations, United Nations agencies, other international organisations, academic or research institutions and private sector companies"). LIFT does not stipulate <i>legal</i> requirements to be an applicant.
7	Q7: Is it possible to apply as a single organisation or partnerships with other organisation in a consortium are required?

LIFT
12(0), Pyi Thu Lane,
7 Mile, Mayangone Township
Yangon, Myanmar

Tel: +(95) 1 657 280 ~ 87, 657 703 ~ 04
Fax: +(95) 1 657 279, 657 702
lift@unops.org
www.lift-fund.org



UNOPS is ISO 9001 certified

Funds donated by Australia, Denmark, the European Union, France, Ireland, Italy, Luxembourg, the Netherlands, New Zealand, Sweden, Switzerland, the United Kingdom, and the United States. From the private sector, the Mitsubishi Corporation is a donor.



Livelihoods and Food Security Trust Fund



	A7: Yes, single organisations can apply.
8	<p>Q8: What are the modalities of consortium? Can one applicant sign the grant support agreement and then have sub-contractors?</p> <p>A8: Yes. UNOPS will sign the grant support agreement with the lead partner. This organisation may have their own contracts with sub-partners. Please note that LIFT expects that the 6% indirect costs be shared among implementing partner organizations, including local civil society organizations, proportionate to their implementation budget (see LIFT’s Operational Guidelines).</p>
9	<p>Q9: Can microfinance institutions be applicants?</p> <p>A9: Yes, microfinance institutions can be applicants.</p>
10	<p>Q10: If an organisation is registered in Myanmar with two legal entities, for example an International NGO and a microfinance institution, can it apply with both legal entities?</p> <p>A10: Yes, both entities can apply.</p>
11	<p>Q11: The call for proposals entails two components and desired outcomes. Can the applicant tackle only one component and the partner organisation target the other one?</p> <p>A11: Yes.</p>
12	<p>Q12: Can the applicant submit a budget for the whole provisional allocation’s amount of USD 2 Million or should it be lower? Is there any budget allocation for the two different outcomes?</p> <p>A12: A proposal can apply for the entire budget or parts of it. There is no budget allocation for the two different outcomes.</p>
13	<p>Q13: We note that the call states that “proposals need to include substantial activities around the 1,000 days window to improve nutrition for mothers and children as a preventive measure against disabilities”. While recognising the importance of this linkage, it may be challenging to develop a skills and livelihoods-focused project that also includes this preventive nutrition element. Can you please confirm whether this will be an essential, or a desirable, criteria?</p> <p>A13: Nutrition (especially the reduction of stunting in the age group under 2 years and the 1,000 days programme) is an important cross-cutting issue for LIFT. It is anticipated that every effort will be made to seek opportunities to include such nutrition activities.</p>
14	<p>Q14: The call is for interventions at village and ward level, however some employment outcomes may be better achieved in the major urban centres. Can the project work in urban areas as well towards greater labour mobility for disabled people through appropriate skills and job matching programs?</p> <p>A14: The proposed action can be anywhere in the geographic regions where LIFT works (Delta, Dry Zone, Rakhine and Uplands) targeting people with disabilities, their families, organisations working with people with disabilities and local authorities. Proposals are particularly encouraged from border/upland areas and for communities in areas affected by conflict.</p>

LIFT
12(0), Pyi Thu Lane,
7 Mile, Mayangone Township
Yangon, Myanmar

Tel: +(95) 1 657 280 ~ 87, 657 703 ~ 04
Fax: +(95) 1 657 279, 657 702
lift@unops.org
www.lift-fund.org



UNOPS is ISO 9001 certified

Funds donated by Australia, Denmark, the European Union, France, Ireland, Italy, Luxembourg, the Netherlands, New Zealand, Sweden, Switzerland, the United Kingdom, and the United States. From the private sector, the Mitsubishi Corporation is a donor.



Livelihoods and Food Security Trust Fund



	LIFT's emphasis is in rural areas and peri-urban areas, however the call does not exclude urban areas.
15	<p>Q15: Are there any specific requirements with respect to partnerships with Government ministries or activities in which the Government would be an implementing partner?</p> <p>A15: There are no specific requirements with respect to partnerships with Government ministries or activities in which the Government would be an implementing partner. Concerning the transfer of funds to government, please refer to LIFT's Operational Guidelines.</p>
16	<p>Q16: You mention that costs associated with managing and administering the grant project should be included, but do these program and administrative costs come within the maximum of 6 per cent indirect costs?</p> <p>A16: Please refer to LIFT's operational guidelines for definitions on direct and indirect costs.</p>
17	<p>Q17: Component 2 states: "Increased number of people with disabilities engaged in livelihood activities". Does this output include increase in income (before and after intervention), or simply engagement in livelihood as indicated by income?</p> <p>A17: Component 2's outcome is 'Increased number of people with disabilities engaged in livelihood activities'. The applicant should demonstrate how their project contributes to this.</p>
18	<p>Q18: Is LIFT thinking of funding only one project or several projects under this call, i.e. is it expected that one consortium/project achieves outcomes for 2,000 persons with disabilities?</p> <p>A18: The expectation is that the entire programme impacts 2,000 persons. The decision if the programme will be a single project or several projects depends on the scope and quality of the proposals and will be made once the proposals are assessed.</p>
19	<p>Q19: Confirm that the target of 2,000 persons with disabilities refers to the individuals themselves rather than their families or households, e.g. if the carer of a person with disability has a stronger livelihood, this is not included in the target of 2,000?</p> <p>A19: LIFT expects to support sustainable, measurable and relevant outcomes for around 2,000 persons with disabilities – this refers to the individuals themselves.</p>
20	<p>Q20: Can one organisation apply for more than one project?</p> <p>A20: Yes.</p>
21	<p>Q21: Proposal submission: There are instructions for email submission (page 5) as well as the statement that "submissions must be made both electronically and in hard copy" (page 8). Please clarify if this is email only or if applicants should also prepare a hard-copy submission prior to the due date.</p> <p>A21: Apologies for the error on page 8. Proposals should be submitted by email. Hard copy submissions of the proposal are not required.</p>
22	<p>Q22: It is noted that "the proposed action can be anywhere in the geographic regions where LIFT works" (page 2) and that the approach should strengthen existing LIFT activities and systems. Is it a requirement, then, to work where there are current projects, or is there the opportunity to expand into new villages within the LIFT zone?</p>

LIFT
12(0), Pyi Thu Lane,
7 Mile, Mayangone Township
Yangon, Myanmar

Tel: +(95) 1 657 280 ~ 87, 657 703 ~ 04
Fax: +(95) 1 657 279, 657 702
lift@unops.org
www.lift-fund.org



UNOPS is ISO 9001 certified

Funds donated by Australia, Denmark, the European Union, France, Ireland, Italy, Luxembourg, the Netherlands, New Zealand, Sweden, Switzerland, the United Kingdom, and the United States. From the private sector, the Mitsubishi Corporation is a donor.



Livelihoods and Food Security Trust Fund



	<p>A22: The proposed action can be anywhere in the geographic regions where LIFT works (Delta, Dry Zone, Rakhine and Uplands). Proposals are particularly encouraged from border/upland areas and for communities in areas affected by conflict. Leveraging existing projects and programmes is encouraged. Applicants can propose to work in any village/township/state or region, however, where there may or may not be existing/continuing LIFT activities.</p>
23	<p>Q23: The programme for people with disabilities has two components and desired outcomes:</p> <ol style="list-style-type: none"> 1. Increased inclusion and participation of people with disabilities in engaged and committed communities and the workforce. 2. Increased number of people with disabilities engaged in livelihood activities. <p>Proposed interventions can suggest results in one or both components.</p> <ol style="list-style-type: none"> a. Are there specific deliverables under each component? b. Will the evaluation of technical and financial proposals differ for firms proposing interventions for one component as opposed to both components? If yes, how will it differ? c. Under Component 2, are we looking at enhancing the skills of people with disabilities for additional employment/entrepreneurship opportunities (or) providing unemployed persons with disabilities with employment opportunities (or) a mix of both. <p>A23:</p> <ol style="list-style-type: none"> a. LIFT has not defined specific deliverables under each component. The applicant's proposal should make these clear. b. The evaluation criteria is in annex 2 and will be applied for all proposals, whether for one component or both. c. One or all of these are options, based on your project design, the comparative advantage of your organisation and past experiences.
24	<p>Q25: Are you only looking for organisations that currently work in border/upland areas and with communities in areas affected by conflict?</p> <p>A25: No, the call is open to all organisations.</p>
25	<p>Q26: Should we identify the villages of intervention or have these already been identified? If already identified, has a baseline survey already been done in these villages?</p> <p>A26: LIFT has not pre-identified any villages. LIFT expects proposals to state in which township(s) the project will work but we do not expect the proposal to name the villages already.</p>
26	<p>Q27: Implementation in 150 villages resulting in sustainable, measurable and relevant outcomes for around 2,000 persons with disabilities would mean reaching out to roughly 13 persons with disabilities in each village. Further, it has been established early on in the RFP the one in 10 households in Myanmar have people with disabilities. Considering an average village in Myanmar has about 250-300 households there does not</p>

LIFT
12(0), Pyi Thu Lane,
7 Mile, Mayangone Township
Yangon, Myanmar

Tel: +(95) 1 657 280 ~ 87, 657 703 ~ 04
Fax: +(95) 1 657 279, 657 702
lift@unops.org
www.lift-fund.org



UNOPS is ISO 9001 certified

Funds donated by Australia, Denmark, the European Union, France, Ireland, Italy, Luxembourg, the Netherlands, New Zealand, Sweden, Switzerland, the United Kingdom, and the United States. From the private sector, the Mitsubishi Corporation is a donor.



Livelihoods and Food Security Trust Fund



	<p>seem to be any correlation between the numbers. Kindly explain.</p> <p>A26: There are likely to be a higher number of people with disabilities living in these villages/townships. LIFT does not however expect that every family will want to engage with the project activities. These numbers are a guide only to show LIFT's expectations.</p>
27	<p>Q27: Is the entire USD 2 million reserved for project funding or is it only part amount? What is this amount?</p> <p>A27: The entire USD 2 million is available for projects in this call.</p>
28	<p>Q28: The following important principles should be kept in mind in preparing a project budget: efficiently carrying out the activities and producing the outputs and outcomes, which are set forth in the proposal. Other associated costs should be funded from other sources. What does other associated costs entail? Kindly explain.</p> <p>A28: The key part of the sentence is "Include only costs that directly relate to efficiently carrying out the activities and ...". "Other associated costs" refers to costs not directly related to the project implementation.</p>
29	<p>Q29: Is it correct to state that component 1 is having a more general community development focus, while component 2 is more specifically directed at livelihoods only?</p> <p>In component 1 the call talks about the workforce: we assume this is the entire general workforce available in the community... Does it still mean that within this more general component we especially need to ensure that employment of people with disabilities is an important area of intervention?</p> <p>A29: Component 1 emphasises community based inclusive development and Component 2 emphasises livelihood activities. Component 1 should more accurately have said '...communities and/or the workforce'.</p>
30	<p>Q30: If the above is true how does this component relate to livelihoods or in other words should the strategies/activities under this component still have a pertinent focus on livelihoods?</p> <p>A30: Component one emphasises community based inclusive development and component two emphasises livelihood activities. Linkages between the two components are welcome but are not required.</p>
31	<p>Q31: Are lead organisations allowed to subcontract to local partners?</p> <p>A31: Yes, lead organisations are allowed to subcontract local partners</p>
32	<p>Q32: In the event that the local partner is also funded by this LIFT call (as a lead organisation), is that local partner still eligible to be a 'subcontractee'?</p> <p>A32: Yes. Please refer to the partner section in the CFP.</p>

